



To: Funeral Home Providers

From: Missouri Life and Health Insurance Guaranty Association

Re: Instructions for completing Release, Subrogation and Assignment

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This memorandum is to provide you with instructions for completing and submitting the Release, Subrogation and Assignment Form in order to receive payment.

According to the court-approved Liquidation Plan concerning Lincoln Memorial Life Insurance Company, the state guaranty association providing coverage for the claim may require that you as payee and policy/contract owner, beneficiary, and/or the insured assign, in writing to that guaranty association, your rights and causes of action relating to the policy as a condition of receiving payment of your claim. This assignment is to the extent of the claim paid by the guaranty association.

A completed IRS W-9 form ***Request for Taxpayer Identification Number and Certification*** is a condition for a beneficiary or payee to receive benefits.

Enclosed is the Release, Subrogation and Assignment Form for this purpose. The form must be signed by an authorized representative of the funeral home and returned to our office by mail, fax, or email (contact information is listed below).

If you have questions regarding this information, please feel free to contact us.